

**Middle Atlantic Archaeological Conference
General Business Meeting Agenda
Saturday, March 23, 2019
Ocean City, Maryland**

7:30pm

Approval of Minutes

A draft was posted to the website, but the membership was not notified. Greg Lattanzi reviewed the minutes for the membership. The members present approved the minutes.

Reports

Treasurer's Report – Elizabeth Moore, our balance after paying for the conference will be \$30,970.45, approximately. The conference account has more money in it because the conference makes money. Moore gave the balances in all accounts. We don't spend a lot of money outside the conference (Incorporation fee, website, etc). Report approved.

Membership Secretary's Report – John Mullen. 2019 membership (not including recent or lifetime) is 252 including 13 lifetime, 9 joint, 32 institutional and 55 students. Approved.

Conference Reports

1. Local Arrangements – Ed Otter – The hotel arrangements went smoothly. There are 268 attending. There were 35 no shows. The space is adequate, and he received no complaints. This hotel is available next March and first weekend in April. Otter recommends against St. Patrick's weekend. We expect about \$12,000 revenue, with about \$7,000 in expenses. Greg Lattanzi asks whether we vote on next year at meeting, or ask membership to propose and give the board authority to approve.
2. Conference Program – Lauren McMillan, Brad Hatch, Megan Veness – there were 142 papers, 19 plus one unexpected to bring to 20 posters. The schedule is going to 5pm to accommodate large number of papers.
3. Registration – Kurt Carr: 272 preregistered, 33 walk-ins for total of 305 (307 last year). There were 20 name tags not picked up. Carr believes 60 students, but not sure of exact number. May have been more.
4. Student Sponsorships – Bernard Means, Elizabeth Moore – There were 47 sponsorships, all new. There were 47 student presenters, but 4 no-shows, so money will go to next year. Claude Bowen supported 5 this year (after not doing any for a bit). Bernard Means will send out thank you cards. Have some trouble reminding sponsored students to thank their sponsor. Elizabeth Moore did have a note with student registration materials. Sarah Grady will have announcement for students today.
5. Student Paper competition – Mike Klein – There were 8 students, 5 undergrad, 3 graduate papers. 6 posters.

Operations & Committee Reports

1. **Journal** – Roger Moeller has some manuscripts, 4 in hand, 3 in process awaiting finalization from review. There are a couple of promises of submittals. There is

room for student competition winner. Not yet enough to fill a journal, but progress. Journal comes together for printer in roughly September. Carol Nash is doing a great job for book reviews. Moeller is pleased, journal looking in good shape (halfway there). **Website** – Roger Moeller – server crashed perhaps because conference program copies stayed open on people’s browsers. Customer service for website couldn’t figure out what the error was. Not on server end. Perhaps Hotel wifi? Wasn’t a bandwidth issue on our server. Greg Lattanzi is interested in mobile ready conference program. Ed Otter knows of someone who has programmed one for modest costs. There is also the conftool app used by SHA, SAA and others.

Some found it unclear about what registration cost at the door. Will check the buttons and text for 2020.

2. Student Committee – Sarah A. Grady – Katherine Boyle incoming chair. They had good attendance. Just had mixer. Did the same events as last year because they were successful. Announcement to be made at reception where students can get sponsorship money.
3. Holmes-Gardner Committee & Awards Committee – Carole Nash- no report.
4. Student Endowment – Kurt Carr – There is approximately \$22,624 in student endowment. The hope is to sponsor students on interest on endowment.
5. Sea Level Rise & Storm Surge Committee – Carole Nash, Heather Wholey- There is to be an electronic symposium at SAA. Papers will be posted in advance. MAAC board voted to join Climate Heritage Network (voted last year). So we are now a partner.

New Business

1. Expenditure for projectors and clickers. The Equip to stay with the president. Cost would be \$1,500. Put to membership to vote. Will do research on brands. Jim Gibb brings up luminance. Chris McDaid asks about rental. Elizabeth Moore points out that rental from hotels is very expensive. Approved.
2. Ad hoc committee for anniversary. Need to vote on proposal for \$8,000. Three board members appointed to this. John Mullen, Bernard Means, Elizabeth Moore and Katie Boyle, so far. There was a suggestion to add Doug Sanford. Some wonder if board can be empowered to spend more if a good idea warrants it. Jim Gibb and Bernard Means suggest \$4,000. Wayne Clark suggests oral history and other suggestions. Budget of \$8,000 with \$4,000 additional approvable by the Board is approved by the members.
3. Doug Sanford and Eleanor Breen discuss archives. We have no information for first 7-8 years, missing programs. Motion made to expand archives. Scan programs and add to website. Recommend oral history of MAAC. Interviews with founding members and leaders. Asking MAAC to spend money to support this effort. Some effort to record, transcribe and archive interviews across region. David Mudge explains submittals to archives. Greg Lattanzi, Bernard Means, Elizabeth Moore mention that there will be some oral histories taken next year.
4. Carol Nash concerned that membership hasn’t had a conversation about the 50th anniversary. Wants a larger conversation. Bernard Means points out that decisions

haven't been made. Kurt Carr suggests meeting Sunday late morning. Others want to talk now. Eleanor Breen suggests reaching out to past presidents to be part of a 50th Anniversary committee. We need to be thoughtful about who is chosen for committee, and be sure that they work closely with the program chairs. Proposal to have initial meeting Sunday morning. At 11:00. Brian Crane points out that the opportunity for a face-to-face meeting shouldn't be missed. Elizabeth Crowell points out that subsequent in-person meetings could be done.

5. Next year meeting. Proposals? Ed Otter and others like the current hotel. We also need to discuss dates. All weekends in March or first of April currently available. Recommendation against Saint Patrick's Day weekend. One student mentions that their vertical id was turned away from bar, even though they are well over 21.
6. No nominations for awards this year. Carol Nash asks membership to be sure to nominate for lifetime award, and Holmes Gardner award.

Announcements

Mid January deadline for student paper competition submittals.

Lauren McMillan announces that we will likely reduce presentations to 15 minutes. Some in membership dislike this proposal. They like 20 minutes, which makes us unlike SHA and SAA. But Lauren raises that we have been bumping up against a 5pm finish time. Another alternative is to restrict number of papers. Set a number? Session chairs could limit, but then some papers are not part of an organized sessions. Another way is to get paper proposals in early. We have had a strict deadline. But the issue is that we are getting more and more papers. Could we go later on Sunday? 15 minutes reduces chance of discussion. Greg Lattanzi proposes extending time on Sunday. Thursday suggestion, but concerns raised there for travel and costs. We can go later on Sunday, and watch attendance. Also note that the students will all be Friday and Saturday. Jim Gibb suggests posting papers early, so presentation is short, but followed by discussion of read papers. Consensus seems to be to extend Sunday.

Brian Crane announces that there is a get well card for Faye Stocum who is unable to attend due to a broken leg. Members are invited to sign the card.

Adjourn at 8:36