

**Middle Atlantic Archaeological Conference
Executive Board Meeting Minutes
Saturday, March 18, 2018
Virginia Beach, Virginia**

Meeting: Called to order at 7:40 pm

Minutes:

There were no comments. Approval of the minutes was moved and approved.

Treasurer report:

Elizabeth Moore reported that MAAC ran a record net profit last year of \$4,337.84. The low cost of the hotel was a key to this; it was the least expensive we have used. Moore hopes to have a surplus this year as well. There is approximately \$2,000 in organization fund and \$13,000 in the conference fund. The investment fund has approximately \$8,000. There were 33 donations from sponsors for students. There were some left over from last year, so MAAC was able to support 40 students.

Moore raised whether MAAC may want to spend some of its money on MAAC's 15th anniversary, or possibly obtain a debit card for accounts. That would help payment for certain expenses, so people would not have to own funds and seek reimbursement. Security measures would be needed to avoid bad charges along with document to lay out use procedures.

Membership

Elleanor Breen reported that we have 263 members. The range in recent years has been 245-310. Individual memberships are up, but student memberships down a bit (perhaps by about 20?). Breen noted that we lost June Evans among our lifetime members.

Schedule Clarification

Doug Sanford announced that Carol Nash's session is at 8:10 not 7:50.

Program Committee

Lauren McMillan and Brad Hatch reported on the program. There was a full program, and no open slots. MAAC did not extend the paper submission deadline. MAAC was strict about the deadline this year. There were two pre-conference events including a tour to Fort Eustis (7 attendees) and a lithic workshop. There was a good mix of participant background.

Registration

Kurt Carr and Jeanie Hawthorn reported 240 pre-registered participants, 39 no-shows and 68 walk-ins. There were 308 registered and \$2,265 collected in registration fees.

Local Arrangements

Mike Clem reported that heat was working this year, and that there were fewer facility complaints. Hotel staff were accommodating. Some rooms didn't have hot water. The Book room was considered a great success.

Student Sponsorships

Greg Lattanzi reported that we used money left over from last year for students this year. There were 33 donated registrations plus 7 paid with last year's funds. The students were given information about who their sponsor was, and encouraged to thank them.

Student Paper Competition

Mike Klein reported that there were 6 posters and 12 papers (6 graduate and 6 undergraduate). There was to be an announcement later of the winner.

Journal

Roger Moeller reported that we have no manuscripts at present. But there are people who are interested. This isn't unusual at this stage. But Roger is optimistic that we will be able to produce a journal this year.

The Pdf option is not being selected often by the membership. Moeller mentions Eleanor Breen's concern from the board meeting on whether there is an online glitch that the membership isn't prompted to select the pdf version.

Moeller is working to keep website updated, including awards. He acknowledged that paypal and google docs may be an issue for some institutional systems. Registration worked well for the tour and workshops.

Student Committee

Ashley McCuiston reported lots of success. The coffee hour was not as well attended as last year, but that may be because many students presented papers. The goal was to increase student engagement. There were 60 registered students and 40 student papers. There were more events (including an Olympics and Raffle). Thanks owed to Dovetail, AITC, Laura Gaulke, and others. They used their budget to print flyers, buy snacks, a banner, and signs for the book room. They reached out to more schools. They are looking for ways to make learning engaging. There is a lot of engagement with student via social media. We have 200 new followers. Budget support helped.

Awards

Carol Nash reported that we are getting a test medal struck. We are close to completing this, but no nominee this year.

Student Endowment Fund

Kurt Carr reported that the fund has approximately \$22,000.

Committee on Sea Level Rise.

Carole Nash and Heather Wholey reported that they got a lot of good information from all the states in the region. There is to be an article in Burning Libraries about what we're doing concerning sea level rise in the Mid Atlantic.

Old Business:

Registration

There were few problems: but there were some that accidentally got registered as students. Bernard Means mentioned an error related to joint registration.

By Laws

There was a need to amend the By-Laws to have student committee as a member of the board. As is, can be at large member, but we want to highlight the roll on the Executive Board, which requires an amendment to the By-Laws.

Change in Leadership

Doug Sanford thanked the membership for their work and support and then passed the gavel to Greg Lattanza, MAAC's incoming president.

New Business:

Nominations for president elect

Bernard Means is nominated for President-Elect. There was a request or any nominations from the floor. Lauren McMillan is nominated, but she declined. Bernard Means was elected as the MAAC President Elect.

Nominations for Membership secretary.

Eleanor Brean is leaving this post. John Mullin has been nominated to replace her. Nominations were solicited from the floor, but none were put forward. Mullin was not present (traveling to Ireland). He was elected by the membership.

Nominations for Treasurer

Elizabeth Moore was nominated for Treasurer. There were no additional nominations from the floor, and Moore was elected.

Nominations for Secretary

Brian Crane was nominated for Recording Secretary. There were no nominations from the floor, and Crane was elected.

2019 Venue

Greg Lattanza suggests a return to Ocean City, and that a couple of hotels have expressed interest. Ed Otter mentioned 3 possible venues in Ocean City: Quality Inn, Princess Inn, and the Clarion Fontainblue where we have been before. Ed Otter volunteered to get bids and information. Solomons Island was suggested, but we would need someone to explore venues and get a bid. The consensus of the members present was to get information for Ocean City, and also Solomons Island.

Eliz Moore made a motion that the president solicit bids within the next 3 months. The membership present voted to authorize board to choose a location.

Scheduling

Eleanor Breen raised a question about scheduling other events during the business meeting. We would like to have students present for the business meeting, so it should be preferred to not schedule student events at the same time.

Announcements

Alexandra Jones: AITC have been coming to MAAC for 4 years; this was the first year they were incorporated into the schedule. She thanks the membership for participation in AITC's post card project, 53 post cards were answered. These were to go back to students on the Wednesday following the conference.

There was a motion to adjourn, but the meeting was quickly called back to order to choose a program chair for next year. Lauren McMillan agreed to do it again for next year.

Final Adjournment: 8:34pm.