

MAAC 2015  
Executive Board Meeting  
March 14, 2015

**Registration**

Kurt Carr reported  
281 registered  
57 at the door

Large number of people had not yet picked up their registration materials. There were some PayPal hiccoughs. Some people registered more than once. Students did not know who sponsored them and/or if they were sponsored. Some sponsorships were not submitted by the deadline. There should be a sponsorship deadline. Some sponsorships (4) were submitted on PayPal. January 15 deadline for sponsorship. Need receipt and invoice number. Program sponsors want invoices. Registration and membership need to share lists. We want to encourage student membership. There are 10 new student members.

There was a discussion about PayPal vs. Google docs and how to proceed. PayPal gives you a receipt. You cannot get a printout from Google docs at this time. The subject of EventBrite was brought up again and we were reminded that we looked into that and decided against it last year.

An ad-hoc working group was formed of Kurt Carr, Roger Moeller, Rich Veit, Elizabeth Moore and Faye Stocum.

**Local Arrangements**

Greg Lattanzi and Jim Lee

There was discussion of authorship. The rule is that someone can only be primary author on one paper, however certain members were a primary author and involved in one or more workshops.

This year there were twice as many historic papers as prehistoric.

**Treasurer's Report**

Elizabeth Moore

Last year, net loss \$191 for conference.

This year we spent \$582 more than our expenses.

Last year, we took in \$21,000. We will have to prepare a Form 990 for the IRS, since we took in more than \$20,000. It will cost approximately \$500 to prepare taxes.

1 new expense we had was for a translator for the hearing impaired. Last year, the accommodations were requested too late. The person requesting the accommodations for the 2015 meeting, requested them in the autumn of 2014. Registration just covers the meeting costs.

There was a discussion about whether we need to increase the registration fee. Coffee costs \$30/gallon. There were 3 breaks Friday and Saturday. Contingency ruling – Raise cost \$5 (vote tonight).

## Membership

Faye Stocum

2014 Membership was:

|               |          |
|---------------|----------|
| Individuals   | 181      |
| Institutional | 38       |
| Student       | 55       |
| <u>Joint</u>  | <u>5</u> |
|               | 279      |

Need to consider raising membership fee.

Roger Moeller is comfortable with existing fee structure.

Faye predicted 270 members for 2015.

At the end of December, there were 106. By the 12<sup>th</sup> of March, there were 260. Faye predicted 270 for the year.

Student Awards

There will be 2 student awards.

## 2016 Conference

Princess Royale will match the price.

Holiday Inn in Virginia Beach

Local Arrangements

Issues with late/last minute submittals

Need hard deadlines

275 members is the break-even point

Should MAAC insist on membership to attend the conference?

If no, should registration be \$60 for non-members.

Awards

Liz Crowell

1 Lifetime Achievement Award

Student Papers

3 undergraduate; 9 graduate students.

Committee meeting at 5:00 pm

Student Committee

Lauren McMillan

1<sup>st</sup> event yesterday

28 people

What do we want the committee to do? Support students and young professionals. Provide networking opportunities. The goal is for this to be a year-round networking opportunity with professionals.

Year-round organization. Keep in touch. Advertise jobs. Mainly graduate students. Anyone can attend. Officers – Elections - Events. Website, Facebook. One woman is social media savvy. Should they have a separate website with a student password? Feed them through Facebook. Can have student papers and posters on website; also job postings, fieldschools, internships. It can provide a venue to discuss papers. Have MAAC endorse the ad hoc committee. The chair of the committee would serve as a representative to the Board. Later, there can be a bylaws change. The student committee can have parallel bylaws and a liaison to the MAAC Board. They can decide which events to host. This can move forward.

Someone suggested a MAAC Guide for Dummies to help future organizers.