

**Middle Atlantic Archaeology Conference  
March 15, 2014  
Executive Board Meeting  
Minutes**

**Approval of Minutes**

At the Business meeting tonight.

**REPORTS**

**Local Arrangements – Ed Otter**

The MAAC attendees paid for 204 sleeping rooms, so we met our room quota. We had a big savings this year with AV.

**Registration – Kurt Carr**

269 registrants, 207 pre-registered and 62 walk-ins.

**Student Sponsorships – Rich Veit**

There were 21 student sponsorships. Students in the student paper contest, poster presenters and students giving individually-authored student papers were sponsored. There was a discussion of who was a student and the idea that people believed they could have student status for 3 years beyond school. [This was something that was established for the Student Paper competition to encourage folks just out of school to present.] There were problems with having students submit IDs with registration. Rich suggested that we try a year of the honor system.

**Program – Greg Lattanzi and Jim Lee**

Greg Lattanzi is ill. Jim Lee did not have a formal report. As far as presentations, Jim indicated that one person arrived late and there was one no-show. There was a discussion of how to handle posters. The book room was small; Mike Madden did not attend or they would not have fit. It was discussed if there could be a scheduled time so poster presenters could be with the posters so people could ask questions. Perhaps posters could be set up as a session or in a room separate from the book room. It was suggested that we might borrow SAA's poster guidelines and publish them on the MAAC website.

**Treasurer – Elizabeth Moore**

The balance in our conference account is \$17, 200.83. For 2014, our pre-registration income is \$7060. The balance in our organizational account is \$15,326.79. In addition to our normal annual expenses, we also moved \$10,000 from this account to an endowment fund that will generate income for student support in the future. The balance in the CD is \$7950.90.

**Membership – Faye Stocum**

In 2013, there were 204 individual members, 39 institutional members, 60 student members and 7 joint members for a total of 310.

For 2014, as of December 31, 2013, there were only 97 members. As of March 12 (this meeting), there were 245 members (153 individual members, 36 institutional members, 52 students and 4 joint memberships. Faye predicts there will be 280 by the end of the year.

Last year's student awards went to Crystal Ptacek (graduate student award) and Alexander Crowder and Ashley McCuiston (a tie for the undergraduate student award). Individual Memberships for life include Tyler Bastian, Cara Blume, June Evans, Daniel Griffith, Fred Kinsey, Charles McNett, Roger Moeller and David Orr.

Faye indicated that five presenters were not members and were not registered. There were some problems with students. And there were a few PayPal glitches.

#### **Journal – Roger Moeller**

The journal came out in January. All paper copies are gone. For the current journal, it is about 75% full. It can still be gotten on pdf. We are doing away with back issues.

#### **Website – Roger Moeller**

The current year's registration was done with PayPal and Google docs. Bill Schindler talked about meetings that he had attended where a software package called Eventbrite was used. It was decided to try using Eventbrite for one year. It was indicated that the Life Member list is incomplete. There are also people having problems because they are trying to access the website on a variety of devices (phones, watches, tablets and computers) and it looks different. There was discussion of problems with the pictures that scroll at the top of the website and Roger indicated that he had been promised photos that he had not gotten.

#### **Holmes-Gardner Committee Report – Carole Nash**

Carole is preparing the report to be presented tonight.

#### **Awards – Carole Nash/Liz Crowell**

There will be two Lifetime Achievement Awards given out tonight.

#### **Scholarship Endowment – Kurt Carr**

Roger Moeller provided \$12,000, MAAC provided \$10,000 and there were other donations adding up to \$22,175.

#### **Student Paper Competition – Mike Klein**

The student paper committee reviewed undergraduate and graduate student papers. There were four of each. The committee will be meeting after the last paper to do the judging. Liz Crowell will be making the presentation tonight.

#### **OLD BUSINESS**

#### **Proposed Changes to Bylaws – Dave Mudge**

Dave Mudge presented proposed changes to the 1994 Bylaws. Those bylaws represent how we operated 20 years ago, not how we operate today.

Changes:

Article IV

Section 2. The Officers of the Corporation shall consist of a President, President-Elect, Recording Secretary, and Treasurer, and ~~Member at Large~~ *Membership Secretary*.

Section 7. The Treasurer shall be responsible for all funds of this Conference, ~~and shall maintain an official membership list~~. The Treasurer shall pay all Corporation expenditures that have been approved in advance by the Executive Board.

*Section 8. The Membership Secretary shall maintain an official membership list, which will be accessible only to the Board.*

Article V.

Section 1. ~~The four~~ *five* elected officers ~~and a member at large~~ shall compose the *voting members of the Executive Board*. ~~The member at large will be appointed by the officers of the Corporation and shall serve a two-year term.~~ *There shall be no limit on terms.*

Section 5. The Board shall meet ~~on~~ *at the call by* of the President (not less than once per year) or at the written request of at least four members of the Board.

Article VI

Section 1. [Add]: *The slate of nominees shall consist of a President-Elect, Recording Secretary, Treasurer and Membership Secretary.*

Section 2. ~~Other~~ *Additional* nominations may be made from the floor by the membership at the annual business meeting.

Article VII.

Section 2. The President with the concurrence of a simple majority vote of the membership, shall annually appoint (a) Program Chairperson(s) and the Arrangements Chairperson(s) for the next Annual Conference Meeting. *These Chairpersons shall serve on the Executive Board with voice but without vote.*

*The Program Chairperson(s)....*

*The Arrangements Chairperson(s)...*

*Section 3. The President with the concurrence of the Executive Board shall appoint as necessary a persons to serve as "webmaster" and maintain the Conference internet presence. This person shall serve on the Executive Board with voice but no vote.*

*Section 4. The President with the concurrence of the Executive Board shall appoint as necessary a person to serve as Student Paper Advisor. The Student Paper Advisor shall oversee a small committee of volunteers who are responsible for the operation of the Student Paper Contest. The Student Paper Advisor will report to the Executive Board.*

*Section 5. The President with the concurrence of the Executive Board shall appoint as necessary two persons to serve in addition to the Treasurer to oversee the account of the MAAC Meeting Scholarship Fund. The MAAC Meeting Scholarship Fund is established to provide funds to cover the cost of Annual*

*Meeting Attendance for students. The Treasurer will report back to the Board on any actions taken by this group.*

*Section 6. The President shall form ad-hoc committees, as from time to time may be deemed necessary, to conduct specific business of the conference.*

Section 3 7....

*Section 8. At the annual meeting, an individual can be the primary or senior author to only one paper. However, the same person may also present a poster talk, demonstration, or other display of skill or knowledge. Any persons with an unexcused absence will be prevented from giving any sort of presentation (as a senior or junior author) at the following year's conference. An unexcused absence is defined as an absence without prior notification from the person who agreed to present the paper to either the session chairperson or the program chairperson.*

#### ARTICLE X.

These Bylaws were adopted at the annual meeting of the Middle Atlantic Archaeological Conference, Inc. held at ~~Ocean City, Maryland~~ Langhorne, PA, on ~~April 9, 1994~~ March 15, 2014.

#### AMENDMENTS

~~The President shall form ad-hoc committees, as from time to time may be deemed necessary, to conduct the business of the Conference. [Moved up to Article VII]~~

#### SPECIAL RULES OF ORDER

Delete Rule 3....

Rule 4 3....

Rule 5 4....

Rule 6 5....

*Rule 6. The archives of the University of Delaware are the official archives of this organization and all official papers will be deposited therein.*

#### NEW BUSINESS

##### **Nominations/Elections for Board Positions**

The slate of officers will be put forward by President Rich Veit. These are Doug Sanford for President-Elect, Elizabeth Moore for Treasurer, Liz Crowell for Recording Secretary and Faye Stocum for Membership Secretary.

##### **Electronic Abstract Submission: Success and Problems**

Discussed above

##### **2015 Meeting Venue**

The meeting will be held the weekend of Sunday March 15. There are two options: return to Langhorne, PA or go to the Fontainebleau in Ocean City. This will be voted on tonight.